



HEALTH SCIENCES CENTRE NURSES
LOCAL 10

TO: MNU LOCAL 10 MEMBERS
FROM: LYNDA LIEBRECHT, PRESIDENT
DATE: SEPTEMBER 13TH, 2011
RE: DUAL DUES REFUND

Are You Eligible For a Dues Refund??

Union dues consist of two components: the PROVINCIAL and Local dues portions.

You may qualify for a refund of the PROVINCIAL PORTION of your MNU dues deducted by your employer, if you paid MNU dues at two or more facilities/employers.

Example: You have been deducted \$31.75 in union dues in one pay period. \$26.00 is the provincial portion while the remaining \$5.75 is the local portion.

You would have to have 26 pay periods with dues deductions, totalling \$676.00 (26 pay periods x \$26.00) before qualifying for a refund.

If your total exceeds \$676.00 (**WITHOUT THE LOCAL PORTION**) then you are eligible for a refund.

Applying for a refund must be done online through the Provincial MNU website Member Portal. If you haven't already done so, register with myMNU Member Portal.

After registering:

- Log into the myMNU Member Portal home page and click on the Forms tab
- On the Forms page, in the left column, click the Double Dues Request Form link
- On the Double Dues Request page, simply provide the necessary information in the fields.
- Upon completion, check for accuracy then click Submit.

You will receive an instant confirmation from MNU that we received your Double Dues Refund Application.

Forms will be available in the Members Portal on **December 1, 2011** and the deadline for forms submission is **January 31, 2012**.

Cheques will be issued by mid-**April 2012** and you will receive a **T4A in 2013** for the **2012 refund**.

